

Name of School: Saratoga High School

Name of Club: ASB

Meeting Date: 12/12/18

Meeting Time: 2nd Period, 8:25 AM

Location: Team Room

Kind of Meeting: Special

The meeting was called to order by: Roshan Verma, ASB President

The minutes of the meeting dated October 17, 2018 **were read and approved (corrected and approved) on** December 12, 2018

Presiding Officer: Roshan Verma, ASB President

Roll Called by: Jolyn Tran, ASB Secretary

Number of Members Present: 50

Number of Members Absent: 4

Agenda:

- Discuss the Inflatable Situation
 - Campfire decreased air quality and outdoor events were cancelled
 - Moved to store credit
 - Maybe change date to spring fling or right after AP testing
 - For spring fling: change the constellation game to a bouncy house day
- Debrief the Moshpit Committee's meeting
 - The DJ encouraged moshpiting, needs a clear communication
 - Songs should not be play if they encourage it (ex. Mo Bamba)
 - Will kick kids out, announced in the beginning of the dance and on ticket
- Feedback for ASB (communication, potential events, etc)
 - We need to communicate what ASB (7) is doing
 - Spotlight on leadership kids on social media

Calendar:

- Saturday, December 1:
 - Winter Formal Dance
 - Set Up Friday 6:00 pm to Sat. 8:00 am
 - Formal 7:30 10:30 pm
 - Clean Up Sunday 10 am
- Tuesday, December 4 Wednesday, December 19:
 - Second Harvest Food Bank
 - 10 Barrels, 10+ Posters
- Wednesday, December 5:
 - Junior Class Meeting
 - During tutorial in Hamilton
- Thursday, December 6:
 - Senior Class Meeting
 - During tutorial in Torrens

- Sophomore Class Meeting
 - During tutorial in Garcia
- Friday, December 7:
 - Family Giving Tree
 - Ends After school
- Saturday, December 8:
 - Panda Express Fundraiser
 - Starts at 10:00 am (when they open)
 - Ends at 10:30 pm (when they close)
- Monday to Thursday, December 17 21:
 - Hot cocoa/coffee bar during finals
- Thursday, December 20:
 - Possible Christmas Movie Night
- Tuesday to Friday, January 22 25:
 - SUFC Week
 - Tuesday: Assembly
 - Student speakers
 - Teacher panel
 - Wednesday: Poster Activity @ Quad during tutorial
 - Thursday: Teacher Activity in classrooms
 - Friday: fair during Lunch in different classrooms
 - Cultural Clubs lead stations
 - Students lead station

New School Wide Items:

- Water Stencil Beautification Project
 - Design: Falcon
 - Location: Quad
- New Student Center: done by second semester
 - Probably February Break
- MLK Holiday Service Drive: sponsored by PTSO
 - Maybe a club can help us: HERO, Leo, or some other club
 - Leadership class can slip into groups and go to different organizations during fourth period

Actions Taken:

- Approval of Expenditures
- Feedback for events and general sentiment

Major Expenditures: [include vendor, amount, club, and purpose of expenditure]

Motion by: Roshan Verma

Second by: Jolyn Tran

Vote Count: 7

Number For: 7

Number Opposed: 0

- **Outreach**

- Vendor: Los Jamay Tacos/Dinner for new students
 - \$176.40
- Vendor: Mister Softee Nor Cal/Dinner for new students
 - \$67.20
- Vendor: Southeast Asian Inspired/105 tickets for new students
 - \$131.10
- Vendor: Smart&Final/New student ice cream social/dance
 - \$50.00
- Vendor: Amazon.com/Ribbons and Wristbands for Red Ribbon Week
 - 105.45
- Vendor: Candy for Red ribbon week (Matt Torrens)
 - \$30.00
- Vendor: Safeway/Balloons and Candy
 - \$28.05

Total: \$588.20

Balance as of 12/11/18: \$1375.35

- **Facilities:**

- Vendor: Check: Athletic Pierce Signs
 - 142.80
- Vendor: Check: Alexandra Propach;
 - Replacement Parking Permit Refund
 - \$10.00
- Vendor: Los Gatos Saratoga Union High School District
 - Proctors and ASB portion of Golf Cart
 - 5,000.00
- Vendor: Cambrian Glass and Mirror
 - Two mirrors installed in bathrooms
 - \$1246
- Vendor: Rose Brand/Piping and Draping
 - Black Drapes for Winter Formal
 - \$21,775
 - \$20,000 will be reimbursed by SHS foundation
- Vendor: eventrugs.com
 - Red Carpet for Formal
 - \$788.00
- Total Expense: \$28,499.35
- Balance as of 12/11/18: \$2,411.73

- **Spirit:**

- Vendor: Check: Kamari Cheatham

- Donuts for back to school spirit event
 - \$45.00
- Vendor:: Debit Card: Bay Area Jump/Jump House;
 - Trunk of Treat Inflatables
 - \$194..00
- Vendor: Debit Card- Amazon.com/Halloween Decorations
 - Halloween decorations
 - \$62.11
- Vendor: Debit Card- Oriental Trading Co./Halloween Decorations
 - \$23.97
- Vendor: Check: Shetler, Sophia Alexandra
 - Tailgate, Football and Trunk or Treat Decorations
 - \$187.71
- Vendor: Check: Kamari Cheatham .
 - Donut and Q-tips
 - \$86.11
- Total Expense: \$598.13
- Balance: \$718.56

● **ASB Expenses:**

- Amazon.com/Shaved Ice Machine and Cups (ASB Approved)
 - \$451.08
- Wristbands.com/Wristbands for Paul Robinson (To be reimb.)
 - \$206.00
- Name Cheap.com/ASB Domain Renewal
 - \$15.16
- Palace Office Supply/Ink Cartridges and Card Stock
 - \$165.42
- Southwest Airlines/Flight for ASBWorks Conference
 - \$226.96
- Palace Office Supply/Check envelopes
 - \$128.25
- Amazon.com/Ink Cartridge
 - \$501.16
- Costco/Welcome Back to School Packets
 - \$685.84
- Ike's/Sandwiches for Leadership Camp
 - \$336.48
- Walmart/Team Room & Classroom Supplies
 - \$70.21
- Office
 - \$32.75
- Uber charge (Fraud charge. B o fA credited us back on 8/22/18)
 - \$20.32
- USPS/Stamps for ASB Office
 - \$206.70

- Awards Gifts/Coins for Levi's Stadium game (To be reimb. by P. Robinson)
 - \$182.50
- GMC Moore
 - \$57.27
- Avery/Labels for Breaking Down the Walls
 - \$47.63
- Amazon.com/Balloons
 - \$10.99
- Amazon.com/Straws for Breaking Down the Walls event
 - \$44.95
- Target/Thank you cards
 - \$13.10
- Palace Office Supply/Colored paper, pencils and labels (BDTW)
 - \$72.74
- Quality Logo Products/Tote Bags
 - \$176.95
- Lets Party Inflatables for Movember (To be credited back due to air quality)
 - \$3,710.44
- Amazon.com/ID badge clips
 - \$16.80
- Palace Office Supply/Pencils for Breaking Down the Walls Event
 - \$147.12
- Amazon.com/Sand Bags for Movie Screen
 - \$59.00
- To cover shortage from Homecoming Rooter buses
 - \$839.00
- Halloween Decorations and Candy Matt Torrens
 - \$92.32
- Breaking Down the Walls Plates, Cups, Food Matt Torrens
 - \$263.40
- BDTW Supplies Kerry Mohnike
 - \$48.97
- Home Depot/Candy and tubs for Trunk or Treat
 - \$5.16
- Smart & Final/Candy and tubs for Trunk or Treat
 - \$218.95
- CVS Pharmacy/Candy for Trunk or Treat
 - \$75.01
- Storesupply.com/2 plastic holders for slatwall
 - \$19.77
- Ace Hardware/Jars for collection
 - \$43.57
- Amazon.com/Adding Machine Tape
 - \$13.49
- Amazon.com/Cash Boxes and Adding Machine (ASB Approved)
 - \$150.34
- Amazon.com/Stapler
 - \$7.62

- Let's Party/Jump house cancellation fee from Movember
 - \$131.46
- Amazon.com/Stapler and Adding Machine replacement
 - \$81.64
- Palace Office Supply/Cash Box replacements
 - \$134.75
- **Winter Formal:**
 - Madd Max Cantina/Deposit for Winter Formal Food
 - \$2,802.12
 - iJump/Arcade games for Winter Formal Dance
 - \$703.85
 - Winter Formal Decorator iDesignEvents
 - \$5,504.00
 - Formal Food Scoopzilla Ice Cream Catering
 - \$1343.43
 - Amazon.com/Plastic glasses for Winter Formal
 - \$98.07
 - Hangers for Formal
 - \$18.37
 - DJ and Lighting for Winter Formal: Devin Pennix
 - \$2,950.00
 - Winners of "Best Asking" Award: Nakul Nagaraj & Megna Gupta
 - \$100
- **Homecoming Event:**
 - Anderson's/Homecoming Court Items
 - \$312.95
 - Vendor: West Valley Trailways
 - Homecoming Court Bus
 - \$850
 - Vendor: Stages Unlimited
 - Bleacher Rental for Homecoming Week
 - \$2880
 - Vendor: Check: Sunita Verma
 - Sand bags
 - \$16.39
 - Vendor: Debit Card- Floral Fantasia
 - Flowers for Homecoming Court
 - \$381.50
 - Vendor: Debit Card - Quality Assurance
 - Bus 1 for Levi's Stadium
 - \$975
 - Vendor: Receipt: Anna Ybarra
 - Rooter Bus #1- Levi's Stadium

- \$601
 - Vendor: Debit Card: Quality Assurance
 - Bus #2 for Levi's Stadium Game
 - \$975
 - Lowes/Clamps and Springs for Senior HC Arch
 - \$68.52
 - Buca di Beppo/Homecoming Court Dinner
 - \$736.45
 - Levi's Stadium food/water for students
 - \$173.50
 - Refund for Levi's Stadium Bus Ticket Aravind, Anitha
 - \$10.00
 - Pizza for Homecoming rally setup Matt Torrens
 - \$145.73
 - Blue tape, Food for crew, saw Matt Torrens
 - \$750.33
 - Ropes, Hardware for Homecoming Decorations Lubomir Drapal
 - \$144.89
 -
- **Homecoming Dance:**
 - Shindigz/Homecoming Dance Decorations
 - \$ 323.35
 - Amazon.com/Decorations for Homecoming Dance
 - \$258.16
 - iJump/Homecoming Dance games
 - \$1,241.01
 - To cover Homecoming Event Expenses: ASB
 - \$5,000.00
 - Fedex Office/Homecoming Dance Bids
 - \$86.67
 - Target/Lanterns and Dance Supplies
 - \$110.04
 - Smart & Final/Dance snacks and water
 - \$59.67
 - Costco/Pizza for dance
 - \$184.75
 - Walmart/Snacks for dance
 - \$17.92
 - Safeway/Water for dance
 - \$25.44
 - Devin Pennix: DJ, Photo Booth and Lighting for Homecoming Dance
 - \$1,650.00
 - ASB \$3.00 discount for 30 Homecoming Dance tickets posted to incorrect account

- \$90.00

Back to School Dance:

- Dance Decorations: Amazon.com
 - \$123.13
- Dance Decorations: Oriental Trading Company
 - \$34.95
- Dance Decorations: Prosper Chiu
 - 21.84
- DJ: Edgar Surla
 - \$800.00
- New student ice cream social/dance: Smart&Final
 - 75.52
- Dance food & water/Power cords & Lights: Matt Torrens
 - \$231.53

Future Expenditures:

- Speak Up for Change Budget Sheet
- Class Winners of the Red Cross Coin Drive: buying cupcakes
- Class Winners of the 2nd Harvest Food Bank Drive: buying donuts
- BnB Advertisements

Board Report:

- October meeting:
 - LG is planning their first blood drive
 - Recording the meeting: audio podcast, live broadcast
- December meeting:
 - Three new board members
 - "A Week In MAP"

Class Reports:

- Seniors: 21 people came to their meeting
 - Feedback: winter formal: food was messy, need more games, music was getting better towards the end
- Juniors: had class meeting, prom planning
 - Feedback: more spirit days (ex. Frat boy Friday), a lot of people liked formals, more decorations for rallies, trunk or treat should be advertised more and have more going on, wants more things like tacos for paradise
- Sophomores: 21 people came to the class meeting, giving tree: received 300 tags, got 289 gifts
 - Feedback: more spirit days (ex. Flex friday), more xmas music in the quad
 - Bring back the spirit competitions with the hashtags, highlight students on insta(?),
- Freshmen: 15 people showed up to class meeting, candy gram, boba fundraisers

- Feedback: Mrs. Ybarra's calendar: clubs need to follow through with their fundraisers
 - Result in consequences

Commission Reports:

- Dance: finalizing budget, planning quadside lands with hoco, planning to have spring fling on a friday instead of a saturday, splitting up a percent of the profit for the classes
- Outreach: planning speak up for change: the mask we live in, microaggression film in the announcements, leadership kids can go to classrooms and explain what happens for SUFC
- Spirit: hot chocolate during finals week, valentines tailgate (decorate cookies and valentines cards),
- Homecoming/Spring Fling: planning spring fling, buy chalk for artist and have an art competition, quad music concert, final powderpuff game could be a night game and have food truck fundraisers
- Rally: car audio contest planning

Open Comments:

- Should have more music in the quad, maybe every other friday
- Games in the quad, like foursquare or rally games
- Pinata drop at the end of the year, like a ball drop but a pinata
- Should Dance Com. split the money with the classes?
 - Yes: they need to have the money for prom
 - No: Dances are for everyone, need to maintain money for the off campus winter formal, classes didn't advertise enough
 - Compromise: seniors should get some of the percent to lower ticket prices

Unfinished Business:

none

Minutes Approval:

- Motion: Roshan Verma
- Second: Jolyn Tran
- For: everyone
- Nay:
- Abstain:
- Absent:

Date and Time of Next Meeting:

- February 6, 2019

Who Prepared Minutes:

- Jolyn Tran, ASB Secretary

Members Present:

- ASB: Roshan George, Jolyn, Timothy, Prosper, Cameron, Samyu
- Seniors: Hanlin, Khiara, Enzo, Nevin, Kyle, Jennah
- Juniors: Cameron, Bryan, Katie, Emma, Claire
- Sophomores: Erica, Cynthia, Tyler, Arnav, Danielle, Lauren
- Freshmen: Cheryl, Apurva, Ester, Derek, Welin
- Outreach: Aliza, Katie, Sally, Tarun, Rohan, Iman
- Dance: Nicole, Lillian, Isabelle,
- Rally: Mihir, Payton, David, Sasha, Justin
- Spirit: Kami, Sophia, Kaitlyn, Vittorio, Nick
- Homecoming/Spring Fling: Madi, Natalie